



AGENDA

August 15, 2022 ♦ 7:00 p.m.
 Wattsburg Area Elementary Center

I. Call to Order – Mr. Jeremy Bloeser, Board President

- A. Pledge
- B. Roll Call:
 - Mrs. Britni Burlingham
 - Mrs. Nicole Lee
 - Mrs. Tara Pound
 - Mrs. Amanda Farrell
 - Mr. Shawn Matson
 - Dr. Andy Pushchak
 - Mrs. Lea Hetherington
 - Mr. Stephen Morvay
 - Mr. Jeremy Bloeser
- C. Approve Agenda and Addendum
- D. Approve Minutes from the June 20, 2022 Regular Board Meeting, June 27, and August 8, 2022 Special Board meetings and the August 8, 2022 Work Session.

II. School Reports

III. Guest and Citizen Comments

- A. All Guests/Citizens will be recognized and directed by the Board President. The portion of the meeting during which participation of the public is invited shall be a maximum time limit of thirty (30) minutes.
- B. Guests/Citizens that have requested to be on the agenda are limited to 5 minutes.
- C. Guests/Citizens not on the agenda are limited to 3 minutes. Please sign in and provide your name and address.

IV. Superintendent’s Report – Dr. Ken Berlin

V. Business Administrator’s Report – Mrs. Vicki Bendig

- A. Treasurer’s Reports
 - General Fund: [June - \\$6,081,528.01](#) [July - \\$4,633,041.94](#)
 - YTD Budget to Actual Report: [June](#) [July](#)
 - Capital Projects: [June - \\$989,225.53](#) [July - \\$990,366.55](#)
 - Cafeteria: [June - \\$584,104.95](#) [July - \\$586,549.12](#)
 - Cafeteria Profit/Loss:
- B. Bills
 - [Exhibit A1](#) Checks Already Written: \$874,967.72
 - [Exhibit A2](#) Checks Already Written: \$17,347.27
 - [Exhibit A3](#) General Fund Bills: \$246,851.20
 - [Exhibit B1](#) Cafeteria Checks Already Written: \$29,600.25
 - [Exhibit B3](#) Cafeteria Bills: \$8,322.16
 - [Exhibit C1](#) Capital Project Fund Bills: \$386,950.32
 - [Exhibit C3](#) Capital Project Fund Bills: \$320,921.02
 - Exhibit D SHS Activity Fund Report: [June - \\$74,806.07](#) [July - \\$74,806.71](#)
 - **Motion:** To approve the reports, payments and invoices as presented.

VI. **Legal Advisement – Mr. Jeremy Bloeser**

LA – 1 (A) All Hazards Plan 2022-2023

- **Motion:** To approve the District All Hazards Plan 2022-2023.

VII. **Finance – Mr. Steve Morvay**

F – 1 (A) Transfers

- **Motion:** To approve the following transfers:
 - Monthly budgetary transfer for budget vs. actual 2021-2022 report as outlined in [Exhibit E](#).
 - Transfer from Committed to Capital Projects \$293,881.25 for the Above Ground Fuel Tank Project.
 - Transfer from Committed to Unassigned \$54,776.07 for Carpeting at SHS.
 - Transfer from Committed to Capital Projects \$86,917.60 for SHS HVAC Repairs
 - Transfer from Committed to Capital Projects \$38293.00 for SHS Auditorium Project
 - Transfer from Committed to Unassigned \$15,900.00 for Admin Office Renovation.

VIII. **Building and Grounds – Mr. Shawn Matson**

B – 1 (A) Utilization of School Facilities

- **Motion:** To ratify the use of the following:
 - Baseball Field on June 24, 27, 29, July 1, 5, 11 and 13, 2022 6:00 P.M. by the Wattsburg Area Little League for their District 3 Junior All-Stars Games at no cost to the requestor.
 - Softball field on August 9th and 11th for one hour each by the Erie Lady Outlaws at an anticipated cost of \$150.

B – 2 (A) YMCA Child Care Agreement

- **Motion:** To approve the Agreement between YMCA and WASD for the YMCA Child Care Program as outlined in [Exhibit F](#).

B – 3 (A) Sewer Plant Agreement

- **Motion:** To approve the Sewer Plant Proposal of Handley Environmental for sewer plant services as outlined in [Exhibit G](#).

IX. **Personnel – Mrs. Nicole Lee**

P – 1 (A) ESS Substitute List

- **Motion:** To approve the ESS Substitutes for the 2022-2023 school year.

Nicole Bennett	Susan Eighmy	David Pozza
Gerald Bowling	John Eisenman	Kevin Scully
Kedron Brocius	Jennifer Lau	Grace Trocki
Julie Canter	Diane Phillips	Sherry Wnukowski
Samantha Davis		

P – 2 (A) Service Personnel Substitute List

- **Motion:** To approve the Service Personnel Substitute List for the 2022-2023 school year.

Alissa Brooks	Marianne Hessinger	Becky Troutman
Christine Fry	Carolyn Post	Margaret Webb
Brooke Gibbs	Kayla Trapp	

P – 3 (A) Resignations

- **Motion:** To accept the following resignations:
 - Amber Hill, WAMS Learning Support Teacher effective August 22, 2022.

P – 4 (A) Appointments

- **Motion:** To approve the following appointments:
 - Susan Peebles Middle School Assistant Principal effective August 15, 2022 and approve the agreement between Susan Peebles and WASD.
 - Anne Kowalski as Elementary Teacher effective August 24, 2022 at Bachelors, Step 1.
 - Tonya Keeler as Long-Term Substitute Elementary Art Teacher anticipated August 24, 2022 through June 12, 2023 at Permanent Substitute Masters +15, Step 1.
 - Leah Bootes as Grade 8 ELA Teacher effective August 24, 2022 at Masters, Step 6
 - Elizabeth Linza as High School Learning Support Teacher effective August 24, 2022 at Bachelors, Step 11.
 - Linda Trott as Temporary Cafeteria Aide, Class C, 2 hours/day, 180/days/year effective August 30, 2022.
 - Brittany Giannelli as Level II Custodian, Class B, 7 hours/day, 210 days/year effective August 15, 2022.
 - Elizabeth Bille as WAMS Educational Aide, Class B, 7 hours/day, 185 days/year effective August 24, 2022.

P – 5 (A) Memorandum of Agreement

- **Motion:** To approve the Memorandum of Agreement for COVID-19 Sick Leave between WASD and Wattsburg Education Association as outlined in [Exhibit H](#).

P – 6 (A) Tuition Reimbursement

- **Motion:** To approve the tuition reimbursements as outlined in [Exhibit I](#).

P – 7 (A) Leave Requests

- **Motion:** To approve the following leave requests:
 - Leave of Absence utilizing Family Medical Leave and paid time off for Betsy Walker anticipated May 5, 2022 through November 2, 2022.
 - Leave of Absence utilizing Family Medical Leave and paid time off for Victoria Pawlak anticipated October 3, 2022 through January 3, 2023.
 - Leave of Absence utilizing Family Medical Leave and paid time off for Kelsey Schwartz anticipated October 3, 2022 through January 18, 2023.
 - Intermittent Family Medical Leave for Rachel Merry beginning July 8, 2022.
 - Intermittent Family Medical Leave for Barbara Daniels beginning July 8, 2022.

P – 8 (A) Conference Request

- **Motion:** To ratify the following conference requests:
 - Susan Huff to attend PASBO School Operations Academy in Harrisburg, PA on July 27-28, 2022 at an estimated cost of \$679. Funds from Non-Instructional Non-Certified Professional Development.

P – 9 (A) Attendance at Meetings

- **Motion:** To approve attendance for travel reimbursement for all PDE related meetings and IU 5, PIMS/PennData, and SBAP meetings for the 2022-2023 school year for Special Education Secretary.

P – 10 (A) Job Description

- **Motion:** To approve the School Police Officer job description as outlined in [Exhibit J](#).

X. **Policy – Mrs. Amanda Farrell**

PL – 1 (A) Policy Second Reading

- **Motion:** To approve the second readings of the following policies:
 - Policy 218 Student Discipline – [Exhibit K](#)
 - Policy 220 Student Expression/Dissemination of Materials and 220 Attachment - [Exhibit L](#)
 - Policy 227 Controlled Substances/Paraphernalia – [Exhibit M](#)
 - Policy 237 Electronic Devices – [Exhibit N](#)
 - Policy 808 Food Services – [Exhibit O](#)
 - Policy 913 Non-school Organizations/Groups/Individuals – [Exhibit P](#)

PL – 2 (A) Policy First Reading

- **Motion:** To approve the first reading of Policy 805.2 - School Security Personnel – [Exhibit Q](#)

XI. **Curriculum – Dr. Andy Pushchak**

C – 1 (A) Preliminary Third-Party Contractor Agreement for Title I Services

- **Motion:** To approve the Preliminary Third-Party Contractor Agreement for Title I Services for 2022-2023 school year as outlined in [Exhibit R](#).

C – 2 (A) Continuum of Placement Options Agreement

- **Motion:** To approve the Continuum of Placement Agreement between Community Country Day School and WASD as outlined in [Exhibit S](#).

XII. **Technology – Mrs. Lea Hetherington**

XIII. **Transportation – Mrs. Britni Burlingham**

T – 1 (A) Transportation Requests

- **Motion:** To approve the transportation requests and ratification of field trips since last meeting as outlined.
 - SHS Autistic Students to travel to area locations weekly during the 2022-2023 school year. Funding from Special Education.
 - AFROTC students to travel to area locations during the 2022-2023 school year. Funding from ROTC.
 - Community Based Experience Program students to travel to area locations during the 2022-2023 school year. Funding from Special Education.
 - K-6 LSS class to travel to area locations weekly during the 2022-2023 school year. Funding from Special Education.
 - Science Olympiad students to travel to competitions during the 2022-2023 school year. Funding from Student Activities.

T – 2 (A) Durham Bus Drivers

- **Motion:** To approve the following as Durham Bus Drivers for WASD for the 2022-2022 school year:

Catherine Bailey	Conor Dailey	Kristopher Hromek	Britlee Skinner
Tad Bingaman	Dawn Dennen	Karla Kimmy	Herbert Stafford
Danny Baker	Jeffery Durfee	Suzanna Kloss	Christopher Stubbe
Amanda Caron	Christopher Evans	Lisa Larson	Misty Watkins
Corey Caron	Jeffrey Franklin	Jaimi Mack	
Donald Carver	Robert Garner	Debra O'Connor	
Kaylee Cook	Kelsey Gee	Craig Post	
James Coverdale	Frank Heim	Terri Rogers	

T – 3 (A) Bus Routes for 2022-2023

- **Motion:** To approve the bus routes for the 2022-2023 school year.

XIV. **Athletic/Extra-Curricular – Mrs. Tara Pound**

AE – 1 (A) Volunteer List

- **Motion:** To approve Dave Tome and Sandi Laidlaw as additions to the WASD Volunteer List.

AE – 2 (A) Extra-Curricular Resignation

- **Motion:** To accept the resignation of Derek Peterson as Robotics Advisor effective July 11, 2022.

AE – 3 (A) Extra-Curricular Appointments

- **Motion:** To approve the following extra-curricular appointments for the 2022-2023 school year:
 - Stephanie Krzak as WAMS Technology Integrator, step 1.
 - Lauren Fye as WAEC SAP Case Worker, step 2+.
 - Jim Caspar as Robotics Team Advisor, step 1.

AE - 4 (A) Athletic Appointments

- **Motion:** To approve the following athletic appointments for the 2022-2023 school year:
 - Faith Bartlett as Cross-Country 1st Assistant Coach, step 1.
 - Alex Adamus as Football Other Assistant (7th/8th) Coach, step 1.
 - Justine Brink as Head Cheerleading Coach, step 2+.

AE – 5 (A) Organization of Extra-Curricular Club

- **Motion:** To approve a non-curricular club International Travel Club, Megan Shindledecker advisor. The purpose of this club is to expose students to different cultures of the world as outlined in [Exhibit T](#).

AE – 6 (A) Game Help

- **Motion:** To approve the following for game help for the 2022-2023 school year:

Jerry Adamus	Elizabeth Garcia	Derek Peterman
Donna Banks	Becky Groenendaal	Julie Piekiewicz
Katy Beebe	Mike Grove	Paul Semrau
Samantha Black	Sheri Hoffman	Lisa Smith

Bernie Cage
Bethany Cage
Julie Canter
Ryan Derner
Elizabeth Diehl
Alyssa Forte
Kyle Forte

Elizabeth Linza
Kevin Linza
Stacey Mattocks
Dana Miller
Andrea Moreno
Sue Nolan
Debby Peck

Emily Sonney
Eric Sonny
Walter Staab
Ray Trejchel
Cindy Widdowson

XV. **Miscellaneous**

M – 1 (A) Retention & Destruction of Special Education, Gifted Education and Chapter 15/Section 504 Records.

- **Motion:** To approve the Resolution Regarding the Retention and Destruction of Special Education, Gifted Education and Chapter 15/Section 504 records as outlined in [Exhibit U](#).

M – 2 (A) Erie County Enhanced Screening Agreement

- **Motion:** To approve the Erie County Enhanced Screening Agreement between the Erie County Department of Health and the Erie County School District and Northwest Tri-County Intermediate Unit as outlined in [Exhibit V](#).

M –3 (A) Surplus Items

- **Motion:** To approve the items outlined as surplus as outlined in [Exhibit W](#).

XVI. **Erie County Technical School – Mr. Steve Morvay**

XVII. **Northwest Tri-County Intermediate Unit – Dr. Andy Pushchak**

XVIII. **Board Correspondence and Dialogue**

XIX. **Adjournment**